

1. Opening Activities

1.1. Call to Order

The regular scheduled meeting of the Board of Education was held on April 28, 2014 in the James W. Zick Board Room. The meeting was called to order at 7:07 PM by President Stoddard.

1.2. Roll Call

Present:

Mr. Thomas Stoddard, President, Mrs. Ellen Aherne, First Vice President, Dr. Christine Plonski-Sezer, Second Vice President, Mrs. Sondra Stine, Treasurer, Mr. Jason Casselbury, Mr. Stephen Kilmer, Mr. Jason Richmond, Mr. Roy Twining and Mrs. Diane Makosky, Secretary, Non-Member.

Absent

Mr. Michael Barhite

1.3. Administration Present

Mr. Joseph Patchcoski, Business Manager, Mrs. Christine Kelly, Elementary Principal, Mr. Robert Presley, High School Principal, Ms. Gail Wnorowski, Director of Special Services and Attorney Gaughan, Solicitor

Absent

Laurie Cobb, Assistant Business Manager Mrs. Karen Voigt, Substitute Superintendent and Director of Curriculum and Federal Programs,

1.4 **PRIDE IN MOUNTAIN VIEW:** Recognition for students and staff

- **CTC National Technical Honor Society**
Kelly Baker, Brett Crowley, Sydney Miller, Trevor Mills and Tim Van Vleck
- **Hugh O'Brien Youth Leadership (HOBY)**
Natalia Parjane and Stephanie Ostir

1.5 Approval of the Minutes – April 14, 2014.

The motion is made by Dr. Plonski-Sezer, second by Mrs. Aherne, to approve the minutes dated April 14, 2014 as presented.

Resolution 147 – Motion Carried – (7 Yes, 1 Absent, 1 Abstain) Mrs. Stine Abstained

1.6 Treasurer Report and Cafeteria Report: Mrs. Sondra Stine, Treasurer, reported as listed.

1.7 Student Government Liaison – Brandon Hawm updated the Board on the various club activities at the high school.

1.8 PAC District IX Conference Presentation by Student Government

- Allison Virbitsky, Allison Showalter and Abby Mecca presented their plans for hosting the District IX Conference next spring.

1.9 Budget Presentations – 2014-2015

- James Soya and Matt Georgetti – IT Department – Jim Soya presented a proposed technology budget for 2014-2015 in the amount of \$366,174.53, which is an increase of \$85,159.09.
- Christine Kelly – Elementary – Mrs. Kelly presented a proposed elementary budget for 2014-2015 in the amount of \$280,720.00, which is an increase of \$50,067.41.
- Rob Presley – Athletic – Mr. Presley presented a proposed athletic budget for 2014-2015 in the amount of \$102,060.00, which is an increase of \$29,230.00
- Joseph Patchcoski – Business Office – Mr. Patchcoski presented a proposed budget for the business office for 2014-2015 in the amount of \$160,661.72, which is an increase of \$13,321.72.

1.10 First Hearing of Visitors – You may speak about anything on the agenda.

2. Finance Committee: Roy Twining, Chairperson

Committee Members: Jason Casselbury, Stephen Kilmer

Financial Reports

2.1 The motion is made by Mr. Twining, second by Mrs. Stine, to confirm payment of the March 2014 General Fund Bill List, Debt Service Bill List, Cafeteria Fund Bill List, and to ratify the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the amount of \$2,157,065.49.

Resolution 148 – Motion Carried (8 Yes, 1 Absent)

2.2 The motion is made by Mr. Twining, second by Mrs. Stine, to approve the list of bills for the April 28, 2014 General Fund and Cafeteria Fund bill lists in the amount of \$137,693.68.

Resolution 149 – Motion Carried (8 Yes, 1 Absent)

2.3 Approve Quarterly Reports

The motion is made by Mr. Twining, second by Mrs. Stine to approve, as presented, the quarterly reports dated March 31, 2014 and file for audit for:

- Athletic Account
- High School Activity Account
- High School Scholarship Account
- Elementary Activity Account

Resolution 150 – Motion Carried (8 Yes, 1 Absent)

2.4 Approve NEIU 19 2014-2015 Special Education Contract

The motion is made by Mr. Twining, second by Mrs. Stine to approve the NEIU 19 2014-2015 Special Education Contract.

Resolution 151 – Motion Carried by a roll call vote (6 Yes, 2 No, 1 Absent) Mrs. Aherne and Mr. Twining noting no.

2.5 Approve Teacher Effectiveness Software

The motion is made by Mr. Twining, second by Mrs. Stine to approve the purchase of Teacher Effectiveness Software as presented by edulink.

Resolution 152 – Motion Carried (8 Yes, 1 Absent)

2.6 Motion to Advertise for School Solicitor

The motion is made by Mr. Twining, second by Mrs. Stine to authorize advertising for a school solicitor for the 2014-2015 school year with proposals due to Diane Makosky, Board Secretary, by 3:00 PM, Monday, May 12, 2014.

Resolution 153 – Motion Carried (8 Yes, 1 Absent)

2.7 Motion to Advertise for Special Counsel

The motion is made by Mr. Twining, second by Mrs. Stine to authorize advertising for special counsel for the 2014-2015 school year with proposals due to Diane Makosky, Board Secretary, by 3:00 PM, Monday, May 12, 2014.

Resolution 154 – Motion Carried (8 Yes, 1 Absent)

2.8 Approve Fund Transfer

The motion is made by Mr. Twining, second by Mrs. Stine to approve the transfer of \$3,000.00 from the General Fund to the Athletic Fund for the remaining 2013-2014 school year.

Resolution 155 – Motion Carried (8 Yes, 1 Absent)

2.9 Approve Data Processing Contract with CSIU 16

The motion is made by Mr. Twining, second by Mrs. Stine to approve the Data Processing Contract with CSIU 16 for the 2014-2015 school year at an estimated cost of \$10,712.06.

Resolution 156 – Motion Carried (8 Yes, 1 Absent)

3. Personnel Committee: Sondra Stine, Chairperson

Committee Members: Ellen Aherne, Jason Casselbury

3.1 Approve Volunteers for 6th Grade Washington Trip

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer to approve Scott Allen, Kimberly Bridgeman, Dawn Brozonis, Jill Burgess, Jeffrey Burman, Cherie DeManicor, Valerie Genneken, Heather Lynady, Dawn Neri, Diane Rusek, Danielle Scott, James Ward, Jack Woyshnar, Jennifer Zech, and Bonnie Zipprich as volunteers for the 6th Grade Washington Trip, pending receipt of all documentation:

Resolution 157 – Motion Carried (8 Yes, 1 Absent)

3.2 Approve Nurse for 6th Grade Washington Trip

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer to approve Stephanie Evans, South Gibson, Pa as the nurse for the 6th Grade Washington Trip, at a per diem rate of \$75.00, pending receipt of all documentation.

Resolution 158 – Motion Carried (8 Yes, 1 Absent)

4. Policy Committee: Christine Plonski-Sezer Chairperson

Committee Members: Sondra Stine, Jason Richmond

4.1 Adopt Policy 220 - Student Expression/Distribution and Posting of Materials – Pupils

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to adopt Policy 220 - Student Expression/Distribution and Posting of Materials – Pupils

Resolution 159 – Motion Carried (8 Yes, 1 Absent)

4.2 Adopt Policy 222 – Tobacco Use – Pupils

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to adopt Policy 222 – Tobacco Use – Pupils

Resolution 160 – Motion Carried (8 Yes, 1 Absent)

4.3 Adopt Policy 323 – Tobacco Use – Administrative Employees

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to adopt Policy 323 – Tobacco Use – Administrative Employees

Resolution 161 – Motion Carried (8 Yes, 1 Absent)

4.4 Adopt Policy 423 – Tobacco Use – Professional Employees

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to adopt Policy 423 – Tobacco Use – Professional Employees

Resolution 162 – Motion Carried (8 Yes, 1 Absent)

4.5 Adopt Policy 523 – Tobacco Use – Classified Employees

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to adopt Policy 523 – Tobacco Use – Classified Employees

Resolution 163 – Motion Carried (8 Yes, 1 Absent)

Dr. Plonski-Sezer presented the second reading of the following policies:

4.6 Second Reading – Policy 335 – FMLA – Administrative Employees

4.7 Second Reading – Policy 435 – FMLA – Professional Employees

4.8 Second Reading – Policy 535 – FMLA – Classified Employees

4.9 Second Reading - Policy 913 - Nonschool Organizations/Groups/Individuals-Community**5. Education Committee: Ellen Aherne, Chairperson**

Committee Members: Christine Plonski-Sezer, Jason Richmond

5.1 Approve Social Studies Curriculum

The motion is made by Mrs. Aherne, second by Dr. Plonski-Sezer to approve the social studies curriculum as present on April 14, 2014.

Resolution 164 – Motion Carried (8 Yes, 1 Absent)

5.2 Approve Field Trip

The motion is made by Mrs. Aherne, second by Dr. Plonski-Sezer to approve the following field trips:

1. Kelly Richmond, Sheri Ransom, Chantel Kraft, Molly Virbitsky, Melissa Berish and 10 students on Friday, May 9, 2014 to attend the Life Skills Prom, at Montrose High School. (Transportation cost - \$125.50)
2. Sheri Ransom and 1 Student on Wednesday, May 7, 2014 and May 14, 2014 to go to Susquehanna Conservation, Montrose, PA for job shadowing possible careers. (Transportation cost – \$50.20)
3. Karen Voigt, Susan Gesford, MaryAnn Tranovich, Leslie Gossage and 16 Students to attend the NPCTM Math Contest, Grades 5 through 8, on Thursday, May 15, 2014 at Marywood University, Scranton, PA. (Transportation cost - \$196.00, Registration cost - \$120.00 – Total cost - \$316.00)

Resolution 165 – Motion Carried (8 Yes, 1 Absent)

5.3 Approve Extended School Year Program

The motion is made by Mrs. Aherne, second by Dr. Plonski-Sezer to approve the Extended School Year Program for 2014 as follows: July 7, 8, 9, 10, 14, 15, 16, 17, 21, 22, 23, 24, 28, 29, 30, 31, 2014. Four days a week starting at 8:30 AM and ending at 12:00.

Resolution 166 – Motion Carried (8 Yes, 1 Absent)

5.4 Approve NHS Summer Partial Hospitalization Program

The motion is made by Mrs. Aherne, second by Dr. Plonski-Sezer to approve the 2014 NHS Summer Partial Hospitalization Program, June 23, 2014 through August 15, 2014 to run Monday through Friday, 9:00 AM to 3:00 PM.

Resolution 167 – Motion Carried (8 Yes, 1 Absent)

5.5 Approve Resolution Opposing Restricting Federal Medical Assistance Reimbursement

The motion is made by Mrs. Aherne, second by Mr. Richmond to approve the Resolution Opposing Restricting Federal Medical Assistance Reimbursement as presented.

Resolution 168 – Motion Carried (8 Yes, 1 Absent)

5.6 Approve Conference Request:

The motion is made by Mrs. Aherne, second by Mr. Richmond to approve the conference request for:

1. Francine R. Shea on Tuesday, May 13, 2014, Wednesday, May 14, 2014, Thursday, May 15, 2014, Friday, May 16, 2014, Saturday, May 17, 2014 and Sunday, May 18, 2014 to attend NTSA 2014 STEM Forum and Expo in New Orleans, **pending return to work and certification of fitness for work.** (Transportation Cost - \$920.00, Lodging - \$1,111.00, and Registration - \$265.00 – Total Cost - \$2,396.00)

Resolution 169 – Motion Carried (8 Yes, 1 Absent)

5.7 Approve Homebound Instruction

The motion is made by Mrs. Aherne, second by Mr. Richmond to approve home instruction for 5 hours per week for student #14043 beginning April 28, 2014 until the end of the school year.

Resolution 170 – Motion Carried (8 Yes, 1 Absent)

6. Building and Site Committee: Michael Barhite, Chairperson

Committee Members: Jason Casselbury, Roy Twining

Mr. Taylor's report – The wood stove has been shut down. Mr. Casselbury has received several complaints on some doors at the high school not closing and the alarm going off. Mr. Taylor will check on this.

7. Transportation Committee: Stephen Kilmer, Chairperson

Committee Members: Michael Barhite, Jason Richmond

7.1 Approve Parent Driver

The motion is made by Mr. Kilmer. second by Mr. Casselbury to approve Diane E. Penny, Harford, PA as a parent driver, effective 4/29/14.

Resolution 170 – Motion Carried (8 Yes, 1 Absent)

8. Labor Relations Committee: Mr. Stoddard, Chairperson

MVEA Committee Members: Ellen Aherne, Michael Barhite, Christine Plonski-Sezer
MVESPA Committee Members, Stephen Kilmer, Sondra Stine, Roy Twining

Mr. Stoddard said they had a meeting with the MVEA on April 15, 2014 with the MVEA. The next meeting is schedule for May 1, 2014. Committee is to report at 5:30.

9. Administration

9.1 Superintendent's Comments – Mrs. Karen Voigt

9.2 Business Manager – Mr. Joseph Patchcoski is in hopes to have the preliminary 2028 for the May 12th meeting.

9.3 Principal's Comments

Elementary Principal – Mrs. Christine Kelly said they would be administering the Science PSSA's this week. They are rehearsing for the upcoming band and chorus concerts. They are preparing for the 6th grade Washington trip.

High School Principal – Mr. Rob Presley said they would be administering the Science PSSA's as well as the Keystone Exams. Arts Alive is April 29th. He asked for clarification on the school calendar if there were three 1:00 PM dismissals or two. It was the consensus since he had already done his calendar it would be three 1:00 PM dismissals and the last day dismiss at noon. After a discussion on the summer school it was the consensus to run the summer school program and allow students from other districts attend.

9.4 Director of Curriculum & Instruction and Federal Programs – Mrs. Karen Voigt

9.5 Director of Special Services – Ms. Gail Wnorowski reported the Special Olympics were held last week.

New Business from Board Members

Second Hearing of Visitors

Tara Burgess expressed cafeteria concerns that lunches were being taken away from students when they had a negative balance of \$25.00 or more. This will be looked into by Mr. Patchcoski to resolve the issue.

Beth Donvito expressed concerns that her daughter had not been put on the bus for the second time this year. She is looking for assurances that this will not happen again.

Executive Session – Announcement of executive sessions held and/or scheduled.

HELD:

- Monday, April 14, 2014, 10:00 PM to 10:55 PM for Personnel
- Monday, April 28, 2014, 6:00 PM to 7:00 PM for Personnel

SCHEDULED:

- Monday, April 28, 2014, after the public meeting for personnel
- Monday, May 12, 2014, before and after the public meeting for personnel

10. Adjourn

The motion was made by Mrs. Stine, second by Mrs. Aherne to adjourn. The meeting adjourned at 9:20 PM.

Respectfully submitted

Diane Makosky
Board Secretary