

Mountain View School District
“A Community’s Commitment to Excellence”
Board of Education Public Meeting

Monday, June 24, 2019
MINUTES

1.1 Call to Order

The regular scheduled meeting of the Board of Education on June 24, 2019 was held in the James W. Zick Board Room and was called to order at 7:05 PM by Mr. Jason Richmond, President.

1.2 Prayer, Pledge of Allegiance

1.3 Roll Call – Board Members Present:

Mr. Jason Richmond, President; Mr. Kenneth Decker, First Vice President; Mr. Edward Napierkowski, Second Vice President; Mr. Danny Very, Treasurer; Mrs. Sondra Stine; Mrs. Monica Miller; Dr. Christine Plonski-Sezer.

Absent: Mr. Michael Barhite; Mr. David Schulte (absent at roll-call, arrived at 7:12).

Administration Present:

Mr. Thomas Witiak, Business Manager; Mrs. Karen Voigt, Superintendent; Dr. Christopher Lake, Elementary School Principal; Attorney Joseph Gaughan, Solicitor.

Absent: Mrs. Stephanie Anuszewski, Special Education Director; Mr. Robert Presley, High School Principal; Dr. Mike Elia, Director of Curriculum; Ms. Rachel Terry, Asst. Business Manager.

1.4 PRIDE IN MOUNTAIN VIEW:

Budget Presentation-2019-2020 Final Budget - Tom Witiak

- Mr. Witiak presented the 2019-2020 Final Budget in the amount of \$21,998,682.44.

- Mr. Schulte arrived at 7:12.

2018-2019 District Safety Report (PCCD)- Mike Elia and Karen Voigt

- Mrs. Voigt presented the District Safety Report (Act 44).

1.5 Approval of the Minutes –June 10, 2019

The motion is made by Dr. Plonski-Sezer, second by Mrs. Stine, to approve the minutes dated June 10, 2019, as presented.

Motion 365 Carried: 8 Yes, 1 Absent

1.6 Treasurer Report and Cafeteria Report: Dan Very, Treasurer, reported as listed.

- Mr. Very presented the Treasurer Report and Cafeteria Report.

1.7 First Hearing of Visitors – *You may speak about anything on the agenda. Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.*

- Ted Brewster asked clarifying questions about the agenda.

2. Finance Committee: Michael Barhite, Chairperson

Committee Members: Sondra Stine, Monica Miller

Financial Reports

2.1 Approve June Bill List

The motion is made by Mrs. Miller, second by Mrs. Stine, to approve the list of bills for the June 24, 2019 General Fund and Cafeteria Fund bill lists in the amount of \$285,559.19.

Motion 366 Carried: 8 Yes, 1 Absent

2.2 Approve May Disbursements

The motion is made by Mrs. Miller, second by Dr. Plonski-Sezer, to confirm payment of the General Fund Bill List, Debt Service Bill List, Cafeteria Fund Bill List, and to ratify the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the amount of \$2,069,854.16.

Motion 367 Carried: 8 Yes, 1 Absent

2.3 Approve Exonerations for Real Estate, Per Capita and Occupation Taxes

The motion is made by Mrs. Miller, second by Dr. Plonski-Sezer, to approve exonerations for 2019 real estate, 2019 per capita taxes and 2019 occupation taxes as submitted by the Susquehanna County Courthouse and tax collectors, as presented.

Motion 368 Carried: 8 Yes, 1 Absent

2.4 Approve 2019-2020 Final Budget

The motion is made by Mrs. Miller, second by Dr. Plonski-Sezer, to approve the 2019–2020 Final Budget in the amount of \$21,998,682.44.

Motion 369 Carried: 8 Yes (Mr. Richmond, Mr. Decker, Mr. Napierkowski, Mrs. Stine, Mrs. Miller, Dr. Plonski-Sezer, Mr. Very, Mr. Schulte), 1 Absent (Mr. Barhite)

2.5 Authorize Transfer of Funds

The motion is made by Mrs. Miller, second by Dr. Plonski-Sezer, to authorize transfer of funds from General Fund (10-5250-930-000-00-000-000-0000 / CR: 52302)

to Cafeteria Fund (50-9310-000-000-00-005-000-000-0000 / CR: CR013) in the amount of \$20,000.00.

Motion 370 Carried: 8 Yes, 1 Absent

2.6 Approve Contract for Head Start Assistance Program

The motion is made by Mrs. Miller, second by Dr. Plonski-Sezer, to approve the contract for the Mountain View Head Start Supplemental Assistance Program Center between the Mountain View School District and the Scranton Lackawanna Human Development Agency, Inc. for the 2019-2020 school year.

Motion 371 Carried: 8 Yes, 1 Absent

2.7 Approve Property Insurance Carrier

The motion is made by Mrs. Miller, second by Mr. Very, to approve DGK Insurance as the property insurance carrier for the 2019/2020 school year.

Motion 372 Carried: 8 Yes, 1 Absent

2.8 Approve Signature Removal from Funds

The motion is made by Mrs. Miller, second by Dr. Plonski-Sezer, to approve the removal of Dan Very from the General Fund, Cafeteria Fund, Debt Service Fund, and Capital Reserve Account, effective July 1, 2019.

Motion 373 Carried: 7 Yes (Mr. Richmond, Mr. Decker, Mr. Napierkowski, Mrs. Stine, Mrs. Miller, Dr. Plonski-Sezer, Mr. Schulte), 1 Abstain (Mr. Very), 1 Absent (Mr. Barhite).

2.9 Approve Treasurer & Signature Addition to Funds

The motion is made by Mrs. Miller, second by Mrs. Stine, to appoint Christine Plonski-Sezer as Treasurer and approve the addition of to the General Fund, Cafeteria Fund, Debt Service Fund, and Capital Reserve Account effective July 1, 2019.

Motion 374 Carried: 7 Yes (Mr. Richmond, Mr. Decker, Mr. Napierkowski, Mrs. Stine, Mrs. Miller, Mr. Schulte, Mr. Very), 1 Abstain (Dr. Plonski-Sezer), 1 Absent (Mr. Barhite).

3. Personnel Committee: Monica Miller, Chairperson

Committee Members: Christine Plonski-Sezer, David Schulte

3.1 Approve Extended School Year Faculty/Staff

The motion is made by Mrs. Miller, second by Mr. Very, to approve the following Extended School Year Faculty/Staff

Substitute At-Risk Counselor-Jessica Mead

Motion 375 Carried: 8 Yes, 1 Absent

3.2 Appoint 3.25 hour Food Service Position

The motion is made by Mrs. Miller, second by Mr. Very, to appoint April Pasternak, Clifford Township, to a 3.25 food service position at a starting rate \$10.20 per hour and benefits per MVESPA Agreement, effective August 26, 2019.

Motion 376 Carried: 8 Yes, 1 Absent

3.3 Approve MOU

The motion is made by Mrs. Miller, second by Mr. Very, to MOU between the Mountain View School District and the MVESPA for the Creation of a Technology Coordinator Position for the remainder of the 2016-2020 MVESPA Contract.

Motion 377 Carried: 8 Yes, 1 Absent

3.4 Approve Technician and Technology Coordinator Job Descriptions

The motion is made by Mrs. Miller, second by Mr. Very, to approve Technician and Technology Coordinator Job Descriptions

Motion 378 Carried: 8 Yes, 1 Absent

3.5 Approve Technology Coordinator Pay

The motion is made by Mrs. Miller, second by Mr. Very, to approve the pay for the Technology Coordinator at a rate of \$24.00 / hour.

Motion 379 Carried: 8 Yes, 1 Absent

3.6 Appoint Custodian Position

The motion is made by Mrs. Miller, second by Mr. Very, to appoint Macie Karhnak, Springville, to a custodian position effective June 25, 2019.

Motion 380 Carried: 8 Yes, 1 Absent

3.7 Approve 2019 STEM Program

The motion is made by Mrs. Miller, second by Mr. Very, to approve the 21st Century STEM Program from June 24 through August 1, 2019.

Motion 381 Carried: 8 Yes, 1 Absent

3.8 Approve STEM Teacher

The motion is made by Mrs. Miller, second by Mr. Very, to approve Mary Ann Tranovich for the Summer 2019 STEM Program.

Motion 382 Carried: 8 Yes, 1 Absent

3.9 Approve Substitutes

The motion is made by Mrs. Miller, second by Mr. Very, to approve the following substitutes.

- a. Caitlyn William, Kingsley, PA, to the Custodian Substitute list.
- b. Jacqueline Ferenczi to the 2019 Summer STEM Program Substitute list.
- c. Jenifer Pliska to the 2019 Summer STEM Program Substitute list.

Motion 383 Carried: 8 Yes, 1 Absent

4. Policy Committee: Christine Plonski-Sezer Chairperson

Committee Members: Edward Napierkowski, Danny Very

4.1 Approve the Following Policy

The motion is made by Dr. Plonski-Sezer, second by Mrs. Stine, to approve the following policy, as presented.

Policy #114-Gifted Education

Motion 384 Carried: 8 Yes, 1 Absent

4.2 Second Reading of the Following Policy (Discussion)

Policy #214- Class Rank

- Dr. Plonski-Sezer led the discussion on Policy #214 – Class Rank.

5. Education Committee: David Schulte, Chairperson

Committee Members: Edward Napierkowski, Sondra Stine

5.1 Approve Conference Requests

The motion is made by Mr. Schulte, second by Mr. Very, to approve the following conference requests:

- A. Leslie Gossage, Thursday and Friday, July 11 and 12, 2019, Foundations Level 1 and Level 2, Hyannis, MA (Registration \$578.00)

Motion 385 Carried: 8 Yes, 1 Absent

5.2 Approve Field Trip Requests

The motion is made by Mr. Schulte, second by Mr. Very, to approve the following field trip requests:

- A. Andrea Aten and 5 Students of SGA/PASC, Thursday through Sunday, August 1 through 4, 2019, PASC Executive Board Meeting August 2019, Bridgeville, PA (Transportation \$370.04, lodging and meals paid by PASC)

Motion 386 Carried: 8 Yes, 1 Absent

5.3 Approve Homebound Instruction Extension

The motion is made by Mr. Schulte, second by Mr. Very, to approve homebound instruction extension for Student #19106 beginning March 27, 2019 ending June 20, 2019.

Motion 387 Carried: 8 Yes, 1 Absent

6. **Building and Site Committee: Danny Very, Chairperson**

Committee Members: Michael Barhite, Kenneth Decker

Mr. Taylor's report

- Mr. Taylor noted that the ESG kickoff meeting was last week. The contractor meeting is next week. Most work will be completed before school resumes. Field work will begin in July. New sod will be installed in October. The school van is currently being repaired.

7. **Transportation Committee: Kenny Decker, Chairperson**

Committee Members: Michael Barhite, Danny Very

- Mr. Witiak mentioned that school bus inspections will be on July 29.

8. **Labor Relations Committee: Michael Barhite, Chairperson**

MVEA Committee Members: Edward Napierkowski, Monica Miller, Kenneth Decker

MVESPA Committee Members, Christine Plonski-Sezer, David Schulte, Sondra Stine

9. **Administration**

9.1 Principals' Comments

Elementary Principal – Dr. Christopher Lake

- Dr. Lake thanked the 6th Grade teachers for hosting a wonderful promotion. New front office furniture will be installed soon.

High School Principal – Mr. Robert Presley

- Absent

9.2 Director of Special Services – Mrs. Stephanie Anuszewski

- Absent

9.3 Director of Curriculum & Instruction –Dr. Michael Elia

- Absent

9.4 Business Manager – Mr. Thomas Witiak

- Mr. Witiak said that there was an issue with tax bills. The problem was first noticed by Alicia Chidester. Tax bills are being reprinted.

9.5 Superintendent and Federal Programs – Mrs. Karen Voigt

- Mrs. Voigt declared we had a great staff luncheon on the last day of school. She thanked the Nutrition, Inc. staff for their efforts. Retirees were recognized. The comprehensive planning team is working on a new district mission statement. The next comprehensive planning meeting is on July 17. Four graduates entering the service were recognized at Our Community Salutes program last week.

New Business from Board Members

- Mr. Richmond exclaimed that Relay For Life raised \$53,000.

Second Hearing of Visitors *You may address any topic. Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.*

- None.

Executive Session – Announcement of executive sessions held and/or scheduled.

HELD:

- Monday, June 24, 2019- 6:00 PM-7:00 PM for personnel, contract discussion, and a confidential safety matter.

SCHEDULED:

- Monday, June 24, 2019, after the public meeting for contract discussion
- Monday, July 8, 2019 before and after the public meeting

10. Adjourn

The motion was made by Mrs. Stine, second by Mr. Schulte, to adjourn. The meeting adjourned at 8:14 PM.

Enclosures:

- 1.5-June 10, 2019 minutes
- 1.6-Treasurer Report and Cafeteria Report
- 2.1-June 2019 Bill List
- 2.2-Disbursements
- 2.3-Exonerations
- 2.4-Final Budget
- 2.6-Contract Head Start
- 2.7-Property Insurance
- 3.3-MOU Technology Positions
- 3.4-Job Descriptions for Technology
- 3.7-STEM Summer Camp
- 4.1- Policy #114-Gifted Education
- 4.2- Policy #214-Class Rank
- FYI-Conference Reports
- FYI 2-Transition Report May/June 2019

Respectfully Submitted,

Tom Witiak